



UNIVERSITAS GADJAH MADA

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Statement of the Rector
Number 1606/UN1.P/HKL/TR/2020
Emergency Response Concerning Covid-19 in UGM
16 March 2020

Dear *Civitas* of Universitas Gadjah Mada

In relation to the development of Covid-19, UGM has issued The Statement of Rector Number 1604/UN1.P/SET-SR/TR/2020 on the Preparedness and Prevention of the Spread of Covid-19 in UGM. UGM is also closely following the latest development regarding the spread of Covid-19 around the world and Indonesia, the global pandemic status issued by WHO, and the spread of Covid-19 in Yogyakarta Special Region (DIY) and surrounding areas. Having carefully observed the current situation, herewith UGM declares that the status of Covid-19 is now **warning** and UGM conducts **emergency response** in dealing with Covid-19.

UGM is taking the following emergency responses:

General Preparedness

1. UGM asks all UGM's people (hereinafter referred to as UGM *civitas*) to stay calm and not to panic, reduce activities outside their home and stay away from any crowd.
2. UGM asks all UGM *civitas* of 60 years of age or older, or those with chronic disease (such as diabetes, heart issue, asthma, lung problems, cancer), not to conduct any in-campus activities.
3. UGM asks all UGM *civitas* to perform consistent prevention measures as follows:
 - a. Ensure hand hygiene by regularly washing hands with soap and/or alcohol-based (70%) hand sanitizer.
 - b. Correctly perform etiquette of coughing and sneezing.
 - c. Wear maskers only if there is flu symptoms.
4. UGM asks all UGM *civitas* with symptoms such as flu to conduct self-isolation and report their condition to UGM Covid-19 Task Force. Guidelines on self-isolation is provided at hpu.ugm.ac.id.
5. UGM asks all UGM *civitas* who suffer from worsening flu symptoms (such as short of breath) to contact UGM Covid-19 Task Force. UGM Covid-19 Task Force will then ask UGM Hospital (*Rumah Sakit Akademik, RSA*) to be in touch and conduct necessary medical diagnosis.
6. Everyone should reduce in-campus administrative and academic activities into a minimum level.
7. Deans and heads of other working units conduct specific arrangement regarding working method to decrease interaction among UGM *civitas* without any alteration to their rights and the performance indicator achievement.

Mobility of UGM Civitas

1. UGM restricts mobility to and from overseas (including any visits of international guests to UGM).
2. UGM restrains the mobility of its civitas from and to other area outside Yogyakarta Special Region (DIY).
3. UGM requests all its civitas who live in dormitory and rent house to stay in DIY throughout the emergency response period.
4. UGM requests all its civitas who conduct any field activities outside DIY to temporarily stop the activity and return to their respective homes.
5. UGM requests all its civitas who conduct any field activities in DIY to temporarily stop the activity and keep staying in DIY.

Academic Activities

1. UGM replaces all academic activities in campus and classes (including practicum) with online activities and or with other methods in such a way to ensure the process and quality of academic activities starting from Tuesday, 17 March 2020. Steps to do are as follows:
 - a. Lecturers are to prepare learning contents from any relevant sources through Learning Management System developed at <https://elok.ugm.ac.id> or any other systems according to the preference of the lecturers and their students,
 - b. Lecturers conduct leaning activities utilising any relevant video contents uploaded in any online storage such as YouTube for asynchronous/recorded process/interaction, in combination with communication through e-mails, social media groups, online discussion forums, website, and any other preference comfortable for the lecturers,
 - c. Lecturers encourage students to enhance structured learning process through the utilisation of online learning sources such as Massive Open Online Courses (MOOCs) in such a way to support the achievement of learning targets (*Capaian Pembelajaran Mata Kuliah*, CPMK),
 - d. Lecturers strengthen the implementation of online interactive learning according to the needs and development of emergency conditions,
 - e. Lecturers interact with students using online facility provided by UGM, which is Webex <https://ugm-spark.webex.com> for live/synchronous interaction. Alternatively, lecturers can utilise other preferred online facilities such as skype, google hangout, zoom meeting, etc.
 - f. Student assessment for any subjects and or practicum, including Mid Semester Test (UTS) and Final Semester Test (UAS), can be conducted by utilising Learning Management System developed at <https://elok.ugm.ac.id> or using any other systems/forms preferred by lecturers and students.
2. Lecturers to conduct consultation and examination activities (such as undergraduate thesis, master's thesis and doctoral dissertation) online and or utilise the available systems and applications.
3. UGM cancels any academic activities that involve many people. UGM graduation ceremony that is supposed to be held in April 2020 will be postponed until further notice. However, diploma certificate will still be delivered to students who have already graduated according to the *yudicium* meeting.

4. UGM adjusts/reschedules *tridharma* activities, especially research and community service within the Faculty/School, including related activities outside the UGM campus.

Other Information

1. UGM's Covid-19 Task Force Hotline (Phone/WhatsApp) is 0274 6492599/4530303 (office hours: 07.30 – 17.00 WIB) and 0274-4530303/0274 6491234 (after office hours).
2. Relevant documents, policies, protocols, educational materials for the prevention of Covid-19 spread are disseminated through the official page of UGM's Health Promoting Unit at <http://hpu.ugm.ac.id>.

The board members of faculties, schools and all units in UGM are encouraged to prepare methods of implementation of the aforementioned points. UGM will conduct daily evaluation regarding Covid-19 in order to decide the duration of the implementation of emergency response and will issue a new statement should there be any change in the status.

Rector,



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